

Down Hatherley Parish Council

Agenda/summons for meeting to be held on

Wednesday 15th July 2026 at 7.00 pm

In Down Hatherley Village Hall

New website <https://downhatherley-pc.gov.uk>

New email address clerk@downhatherley-pc.gov.uk

1.	Welcome
2.	Attendance to be recorded (anticipated as Parish Councillors, Lesley Rooney, Rick Minter, J Watt and D Evans , Martin Cole, County Councillor Hands & Borough Councillor Mark Williams & members of the public
3.	Council to note apologies received from Parish Councillors Council to consider APPROVAL of absences if appropriate under LGA1972 s85 and where a dispensation has been requested via the clerk prior to this agenda being prepared
4.	Council to receive Declaration of Interest for matters on the agenda
5.	Council to invite report from Borough Councillor Williams
6.	Council to invite report from County Councillor Hands
7.	Public Participation to be invited, following the close of the public session, members of the public will be invited to stay and observe the remainder of the meeting.
8.	Minutes of the previous Parish Council Meeting held on 4 th June 2026 to be approved
9.	Council to approve the payment list as discussed at the meeting Council to approve the financial reports as attached
10.	Council to approve specification and cost of replacement noticeboard at DHVH (CIL)
11.	Council to approve specification, cost and location of Village information boards (CIL)
12.	Council to note repairs to the damage to the bus shelter known as DH Lane bus shelter have been completed
13.	Council to agree representation at P&TC on-line session regarding strategic flood risk assessment
14.	Council to note any updates from Ash Lane Residents Association
15.	Planning matters to be considered 26/00547/OUT – LAND WEST OF A38 IN TWIGWORTH PARISH (100)-comments to be agreed 26/00528/FUL ad 26/00529/LBC- Fir Tree Cottage- comments to be agreed 26/00524/OUT- MANOR FARM SANDHURST LANE (170) comments to be agreed - Dowty Sports and Social Club 25/00169/OUT – update 26/00411/FUL – BROADACRE LODGE – comments to be agreed
16.	Licensing matters to be considered Noise complaint relating to DH Manor hotel
17.	Enforcement matters to be considered
18.	Council to receive report from Bretts Charity and to agree nomination of Bridget Cordery as PC nominated trustee
19.	Council to receive updates/consider matters relating to Brook Lane – - To confirm Cllr Rooney as lead Councillor on matters relating to Brook Lane - Brook Lane Bridleway - Surface work - Planning application 25/00199/CONDIS upate - To note correspondence received relating to the bollards on brook lane and to agree response related to comments previously submitted to 25/00327/FUL
20.	Council to receive /consider updates on other highway/prow issues - To confirm lead Councillor as shown below - Village Gateways -Cllr Minter - A38 TRO -Cllr Rooney - A38 VAS- Cllr Rooney - A38 speeding motorcycles
21.	Any other business for information only
22.	Meeting to be closed

Down Hatherley parish council

Draft Minutes of Extra ordinary meeting
held on 4th June 2026 at 2pm
at Down Hatherley Village Hall

1. Attendance recorded as Parish Councillors Dave Evans, June Watt and Lesley Rooney
2. Apologies received from Parish Councillors Martin Cole and Rick Minter recorded
3. Draft minutes from previous meeting approved
4. Council discussed 25/00199/CONDIS and agreed revised draft response which was submitted during the meeting
5. Public session- none
6. Close of meeting -14.04

Financial reports -8th July 2026

01/04/26-31/03/2027

CASH BOOK

DATE	PAYEE	CHQ NO	AMOUN T	CURRENT A/C balance
opening current account balance				53926.5
09/04/2026	B HOLDER	454	-113.37	53813.13
30/04/2026	HMRC P1	455	-276.82	53536.31
04/05/2026	B HOLDER	456	-113.00	53423.31
20/05/2026	J WATT TONER	457	-30.87	53392.44
04/06/2026	I SELKIRK	458	-175.00	53217.44
24/06/2026	B HOLDER	459	-113.37	53104.07
			24215.5	
27/04/2026	tbc cil	RECEIPT	6	77319.63
27/04/2026	PRECEPT	RECEIPT	9700.00	87019.63
28/04/2026	B HOLDER	SO	-282.98	86736.65
28/05/2026	B HOLDER	SO	-282.98	86453.67
28/06/2026	B HOLDER	SO	-282.98	86170.69
02/06/2026	BANK CHARGES	DD	-4.99	86165.70
20/05/2026	BANK CHARGES	DD	-9.98	86155.72
08/07/2026	B HOLDER EXP	468	-43.55	86112.17
04/06/2026	HMRC P2	460	-276.82	85835.35
04/06/2026	HMRC P3	461	-276.82	85558.53
	BUS SHELTER			
04/06/2026	REPAIR-P40	462	-456.00	85102.53
04/06/2026	DHVV	463	-18.00	85084.53
	BUS SHELTER			
04/07/2026	REPAIR-P40	464	-456.00	84628.53
08/07/2026	COM FIRST INS	465	-219.20	84409.33
08/07/2026	PATA	466	-40.35	84368.98
08/07/2026	GALC	467	-172.79	84196.19
08/07/2026	HMRC P4	468	-276.82	83919.37
28/07/2026	B HOLDER	SO	-396.00	83523.37

payroll	per cb	pata 31/7/26	differ
net pay	1480.68	1481.40	-0.72
paye/ni	987.20	987.20	0.00
ers ni	120.08	120.08	0.00
due to			
gross	2467.88	2468.60	

expenses	APRIL/MAY	JUNE/July
mileage	12.24	6.21
stamps	8.65	8.65
printing	3.9	3.9
	24.79	18.76
		43.55

bank reconciliation

OPENING BANK BALANCE	53926.50
EXPENDITURE FOR PERIOD	4318.69
INCOME FOR PERIOD	33915.56
NET income/EXPENDITURE	29596.87
BANK BALANCE AS ABOVE	83523.37

28/05/2026

BAL PER S/M	86732.06
LESS U/P	
CHEQUES	
458	-175
459	-113.37
SO	-282.98
DD	-4.99
468	-43.55
460	-276.82
461	-276.82
462	-456
463	-18
464	-456
465	-219.2
466	-40.35
467	-172.79
468	-276.82
SO	-396
	-3208.69
reconciled balance	83523.37

CIL	01/04/2023	01/04/2024	31/03/2025	31/03/2026	31/03/2027
			-3000		
ringfenced	PROW including	-3000	-2000	-2472	-2012
	kissing gates			-2000	-2000
	TRO feesibility	-2000	-1500	-1500	-1500
	noticeboard	-1500	-20000	-20000	-20000
	TRO	-20000	-420	-420	-420
spent	tree report	-420			
spent					
receipts			8190		
20/21		8190	8822	8190	
21/22		8822	9597	8822	
22/23		9597	0	9597	26609
23/24		0	0	0	
24/25		0		0	
25/26				23002	49611.00
26/27					24215.56
ring fenced see above					
			-311		
balance	1/4/24	-311	217	23679	73407

	agar 25	agar 26
fixed assets		
bus shelter	7000	7000
3xnoticeboards	1500	1500
speed gun	900	900
milestone A38	1	1
1/2 church field	1	1
Strimmer	305	305
wheelbarrow		65
pumps	482	482
	<u>10189</u>	<u>10254</u>

			BALANCE AVAILABLE TO SPEND
		ACTUAL YEAR TO DATE	
budget against actual to 31/03/27	BUDGET		
PRECEPT	9700	9700	
CIL RECEIPTS		24216	
wayleave		0	
other receipts	0	0	
		0	
		0	<u>0</u>
INCOME	9700	33916	4912
employment costs	7500	2588	272
admin expenses	450	178	0
speeding resources		0	132
hire of venue	150	18	2
subscriptions	175	173	0
training		0	1
insurance	220	219	0
s137	0	0	-712
general maintenance	200	912	100
bus shelter	100	0	250
IT costs	250	0	160
payroll admin fees	200	40	325
audit fees	500	175	0
CIL expenditure		0	35
ICO	35	0	
bank fees		15	<u>0</u>
to reserves			<u>5476</u>
expenditure	<u>9780</u>	<u>4319</u>	